

Internship Opportunities

ANNEXURE B

Youth Net and Counselling (YONECO) is a local registered NGO that has been operating in Malawi since 1997. As our mission, YONECO is committed to empowering youth, women and children, promoting good health, human rights and democratic culture, adapting and mitigating the impact of climate change and conducting research for evidence-based programming and advocacy. YONECO envisions a self-reliant, responsible and inclusive Society that respects democratic values and principles.

YONECO is inviting suitably qualified and experienced persons to apply for various positions for their Radio Station as follows: -

Job Title	:	Intern Presenter /Producer
Required Candidates	:	4
Department	:	Radio
Reporting Line	:	Deputy Chief Producer
Employment Status	:	Paid Intern
Location	:	YFM Zomba

Purpose:

The Producer will be responsible for the production of radio programmes. The major areas managed are: Script writing, Material gathering and Programme Production and presentation

Essential Duties

The Producer is responsible for:

- Create and develop radio programmes
- Manning continuity shifts
- Oversee the technical and organisational aspects of the entire programme production
- Generate and research ideas for programmes
- Source programme contributors
- Record and edit materials into usable segments for the programme production
- Write and develop scripts
- Present programs live on-air if need be
- Make follow-ups if their programmes have been logged in various radio stations
- Brief technical team on the recordings they have made
- Archive programme copies
- News anchoring
- Produce monthly progress reports of their programmes
- Represent the organization, when delegated to meetings and conferences

Required Qualifications, Experience, Knowledge Skills and Competences

- Should possess at least a Diploma in journalism, or any other related discipline
 - Work experience of not less than two years
 - Expertise in adobe audition
 - Excellent command of both English and Chichewa
 - Have excellent writing and storytelling skills, with the ability to pitch content for different audiences and platforms
 - Be able to build rapport and draw information from different people
 - Be able to work effectively under pressure, and meet tight deadlines
 - Must be a learning and flexible person that can work in any environment when assigned
- Computer literate

How to Apply

If you are meeting the criteria above, email your application letter, CV (with three traceable referees) and copies of your Certificates to: recruitment@yoneco.org.mw

You can also send by post to: The Executive Director
Youth Net and Counselling
P.O. Box 471
Zomba.

The Dateline for applications is 30th July, 2024. Only Shortlisted applications will be acknowledged and Invited for interviews.

Youth Net and Counselling (YONECO) is an equal opportunity employer, has safeguarding measures in place and special groups are encouraged to apply.

ANNEXURE C

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YONECO is inviting suitably qualified and experienced persons to apply for various positions for their Radio Station as follows: -

Job Title	:	Intern Reporter
Required Candidates	:	3
Department	:	Radio
Reporting Line	:	Deputy Chief Reporter
Employment Status	:	Paid Internship
Location	:	YFM Zomba

Purpose:

The Reporter will be responsible for the news production. The major areas managed are: News interviews, News writing and Voicing news reports.

Essential Duties

- The Reporter is responsible for :-
- Writing news stories
- Conducts news interviews,
- Represents the station at industry and community functions and events. □ Voicing news reports
- News anchoring
- Cultivate news sources
- Mentoring interns
- Support with programme production
- Production of special reports
 - Writing news for online.

Required Qualifications, Experience, Knowledge, Skills and Competencies

- Minimum of Diploma in Journalism or Communication, with not less than 2 years work experience.

- Well-modulated and pleasant voice and the ability to speak persuasively and intelligently.
- Possesses editorial skills and news judgement
- Skills in news writing and reporting
- Good command of written and spoken English
- Good command of written and spoken Chichewa
- Be able to work effectively under pressure, and meet tight deadlines
- Be computer literate.

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YONECO is inviting suitably qualified and experienced persons to apply for various positions for their Radio Station as follows: -

Job Title	:	Intern Radio Technicians
Required Candidates	:	3
Department	:	Radio
Reporting Line	:	Chief Technician
Employment Status	:	Paid Internship
Location	:	YFM Zomba

Purpose:

The Technician will take care of the technical aspects of broadcasting for YFM.

Essential Duties

The Technician is responsible for:

- Editing and mixing down radio programmes and news bytes
- Monitor sound quality of programmes
- Determine technical requirements of productions
- Setting up studios for recording
- Provide technical advice to the programme producers and reporters
- Maintain recording or broadcasting equipment

Required Qualifications, Experience, Knowledge, Skills and Competencies

- The Technician should have a minimum of Diploma in Electrical Engineering, Telecommunications Engineering or other related field with 2 years' experience in a busy environment
- Expertise in adobe audition
- Excellent command of both English and Chichewa
- Be able to work effectively under pressure, and meet tight deadlines
- Have the ability to mix programmes creatively.

How to Apply

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